

**Enrolled Minutes of the Fifty-sixth Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Regular Plenary Business Meeting  
Monday, February 26, 2018**

*Study Session.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, February 26, 2018 at 6:40 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

*Silent Roll Call:* Councilors Mark Herak, Dan Vassar, Steven Wagner, Konnie Kuiper and Bernie Zemen were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council discussed the agenda of the imminent meeting.

The study session ended at 6:57 O'clock p.m.

*Regular meeting.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, February 26, 2018 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Bernie Zemen reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

*Roll Call:* Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steven Wagner, Konnie Kuiper and Bernie Zemen. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett L. Tauber, Esq., Town Attorney; Pete Hojnicky, Metropolitan Police Chief; John M. Bach, Public Works Director; Mark Knesek, Operations Director; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; Kenneth J. Mika, Building Commissioner and Kathy DeGuilio-Fox, Redevelopment Director were present.

*Also present:* Ed Dabrowski, IT Consultant (Contract) was also present.

*Guests:* It was noted that several Government students from Munster High School were present in satisfaction of a class assignment.

**Minutes of the Previous Meetings:** The minutes of the regular meeting of 12 February 2018, were approved by general consent.

**Special Orders:**

1. **Consideration of Proposed Additional Appropriations in Excess of the 2018 Budget for the Redevelopment Capital Fund** in the amount of \$2,068,714, in the **Community Crossings Grant Fund** in the amount of \$779,865, in the **Municipal Cumulative Street Fund** in the amount of \$15,000 and in the **Gaming Revenue Sharing Fund** in the amount of \$296,526.

- (a) Attorney verification of Proofs of Publication: The TIMES 15 February 2018. The Town Attorney stated that the proof of publication complied with IC 5-3-1.
- (b) **Public Hearing.** The Town Council President called the hearing to order. There were no comments or remonstrances. The hearing was closed.
- (c) Action on **Appropriation Enactment No. 2018-09:** An Enactment Appropriating Additional Moneys in Excess of the Annual 2018 Budget the **Redevelopment Capital Fund** in the amount of \$126,583, in the **Community Crossings Grant Fund** in the amount of \$779,865, in the **Municipal Cumulative Street Fund** in the amount of \$15,000 and in the **Gaming Revenue Sharing Fund** in the amount of \$296,526, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Vassar introduced and moved the consideration of Enactment No. 2018-09 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Vassar moved the passage and adoption of Enactment No. 2018-09 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

**Town of Highland  
 Appropriation Enactment  
 Enactment No. 2018-09**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET for the COMMUNITY CROSSINGS GRANT FUND, GAMING REVENUE SHARING FUND, MUNICIPAL CUMULATIVE STREET FUND AND THE REDEVELOPMENT CAPITAL FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Community Crossings Grant Fund, Gaming Revenue Sharing Fund, Municipal Cumulative Street Fund** and the **Redevelopment Capital Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Gaming Revenue Sharing Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

GAMING REVENUE SHARING FUND			Proposed	Adopted
<b>Increase</b>				
Acct	091.0000.3XXXXX	45th & 5th Street Intersection Imp Construction Engineering	\$ 100,333.00	\$ 100,333.00
Acct	091.0000.3XXXXX	45th & 5th Street Improvement Construction Engineering	\$ 70,543.00	\$ 70,543.00
		Total Series	<b>\$ 170,876.00</b>	<b>\$ 170,876.00</b>
Acct	091.0000.47003	45th & 5th Street Intersection Improvement	\$ 125,650.00	\$ 125,650.00
		Total Series:	<b>\$ 125,650.00</b>	<b>\$ 125,650.00</b>
		<b>Total Fund</b>	<b>\$ 296,526.00</b>	<b>\$ 296,526.00</b>

**Section 2.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Municipal Cumulative Street Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

MUNICIPAL CUMULATIVE STREET FUND

<b>Increase</b>			Proposed	Adopted
Acct	088.0000.440.10	Sidewalk Replacement Program	\$ 15,000.00	\$ 15,000.00
<b>Total:</b>			<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>

**Section 3.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Community Crossings Grant Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

COMMUNITY CROSSINGS GRANT FUND

<b>Increase</b>			Proposed	Adopted
Acct	104.0000.47003	45th & 5th Streets Improvement Project Phase I	\$ 382,100.00	\$ 382,100.00
Acct	104.0000.47103	45th & 5th Streets Improvement Project Phase II	\$ 397,765.00	\$ 397,765.00
<b>Total:</b>			<b>\$ 779,865.00</b>	<b>\$ 779,865.00</b>

**Section 4.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Redevelopment Capital Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

REDEVELOPMENT CAPITAL FUND

<b>Increase</b>			Proposed	Adopted
Acct	096.0000.331005	Engineering & Architects	\$ 50,000.00	\$ 39,746.00
Acct	096.0000.331006	Maintenance /Repair	\$ 20,000.00	\$ 15,550.00
Acct	096.0000.331008	Tree Replacement	\$ 5,000.00	\$ 5,000.00
Acct	096.0000.34002	Façade Improvement Grant Program	\$ 100,000.00	\$ -
Acct	096.0000.39012	Land Acquisition Legal Services	\$ 20,000.00	\$ 15,000.00
Acct	096.0000.39025	Property Appraisal Services	\$ 5,000.00	\$ 5,000.00
Acct	096.0000.39026	Demolition Services	\$ 50,000.00	\$ -
<b>Total Series</b>			<b>\$ 250,000.00</b>	<b>\$ 80,296.00</b>
Acct	096.0000.40001	Purchase of Realty	\$ 1,689,714.00	\$ -
Acct	096.0000.40008	Land Compliance & Control	\$ -	\$ -
Acct	096.0000.42001	Wayfinding Signs	\$ 20,000.00	\$ -
Acct	096.0000.42006	Decorative Lighting	\$ 20,000.00	\$ -
Acct	096.0000.42007	Gateway and Signs	\$ 10,000.00	\$ 10,000.00
Acct	096.0000.46000	Infrastructure Improvements	\$ 79,000.00	\$ 36,287.00
<b>Total Series</b>			<b>\$ 1,818,714.00</b>	<b>\$ 46,287.00</b>
<b>Total Fund</b>			<b>\$ 2,068,714.00</b>	<b>\$ 126,583.00</b>

**Section 5.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 6.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 26th Day of February 2018. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 26<sup>th</sup> Day of February 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

/s/Mark A. Herak, President (IC 36-5-2-10)

**ATTEST:**

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

## Appointments:

### • Statutory Boards and Commissions

#### *Executive Appointments*

1. **Advisory Board of Zoning Appeals** (1) appointment to be made by Town Council President. *(Note: Currently held by Bill Leep)*

The Town Council President announced his reappointment of **Bill Leep**, 8407 Cottage Grove Place, Highland, to a term expiring on the first Monday in January 2022 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

2. **Waterworks Board of Directors:** (2) appointments to be made by Town Council President. *(Note: Currently serving George Smith (R), and vacancy (R)) formerly held by James Norris). Current composition of the board is one Republican, Three Democrats and one vacancy. No more than three of any one party under state law.*

The Town Council President announced his reappointment of **George A. Smith**, 3221 O'Day Drive, Highland, to a term expiring on the first Monday in January 2021 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

3. **Board of Sanitary Commissioners:** (1) appointment to be made by Town Council President. *(Note: vacancy formerly held by Kathy DeGuilio-Fox). Current composition is three Republicans, one Democrat and one vacancy. Current law provides no more than three of any one party.*

The Town Council President announced his appointment of **Laura A. Corpus**, 8840 Parkway Drive, Highland, to a term expiring December 31, 2021 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

#### *Regional Statutory Commissions or Boards*

4. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, nominated by the Town Council Executive. Term ends just before **February 1 2018<sup>s</sup>**. *Starting February 1, 2018 for 4 years. It is currently occupied by Matt Reardon.*

The Town Council President announced his nomination and reappointment of **Matt Reardon**, 1336 Fran-Lin Parkway, Munster, to a term expiring on the February 1 2022 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

5. **Community Events Commission.** (1) Appointment. 4-year term. *Currently serving John Breslin.*

The Town Council President announced his reappointment of **John Breslin**, 8539 Henry Street, Highland, to a term expiring on the first day in January 2022 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

#### *Legislative Appointments*

1. **Community Events Commission:** (2) Multi-year appointments to be made by the Town Council. **Term: 4 years.** *(Note: Currently serving Dean Smith, Sr.*

Councilor Vassar moved the reappointment of **Dean Smith, Sr.** to the Community Events Commission. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Dean Smith, Sr., 9801 Fifth Street, Highland was reappointed to the Community Events Commission for a term ending on first day in January 2022 and until a successor is appointed and qualified, subject to the limitation in I.C. 36-1-8-10.

- **Executive Appointments by custom**
  1. **Committee and Liaison Assignments.** The Town Council President announced the following assignments:
    - **Bernie Zemen:** Chamber of Commerce Liaison; IT Liaison; Community Events Commission; and Board of Waterworks liaison.
    - **Mark Herak:** Community Events Commission Liaison; Board of Sanitary Commissioners Liaison; Town Board of Metropolitan Police Commissioners liaison; and Budget Committee Chairman.
    - **Dan Vassar:** Park and Recreation Board liaison.
    - **Steve Wagner:** Advisory Board of Zoning Appeals liaison.
    - **Konnie Kuiper:** Fire Department liaison.

**General Orders and Unfinished Business:**

1. **Introduced Ordinance No. 1669:** An Ordinance Adding Chapter 8.25 To The Highland Municipal Code, Affirming An Urban Forest Management Plan And Establishing A Tree Advisory Board. *Councilor Vassar introduced and filed Ordinance No. 1669, at the Town Council meeting of February 12, 2018. There was no further action.*

Councilor Wagner moved the passage and adoption of Ordinance No. 1669. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The ordinance was adopted.

**ORDINANCE No. 1669  
of the  
TOWN OF HIGHLAND, INDIANA**

**AN ORDINANCE ADDING CHAPTER 8.25 TO THE HIGHLAND MUNICIPAL CODE,  
AFFIRMING AN URBAN FOREST MANAGEMENT PLAN AND ESTABLISHING A  
TREE ADVISORY BOARD**

**WHEREAS**, IC 36-1-3-2 and IC 36-1-3-6(b)(1) confer upon all local units the powers that they need for the effective operation of government as to local affairs and prescribe the manner and form of enactment for any such exercise of power;

**WHEREAS**, Title 36, Article 1, Chapter 5 of the Indiana Code provides that the legislative body of a unit **shall** codify, revise, rearrange, or compile the ordinances of the unit into a complete, simplified code excluding formal parts of the ordinances;

**WHEREAS**, The legislative body of this unit, the Town of Highland, is the Town Council, pursuant to IC 36-1-2-9(5) and IC 36-5-2-2;

**WHEREAS**, The present general and permanent ordinances of the Town of Highland, formally codified in 2012, are in need of technical and substantive modifications not confined to any particular Title, Article or Chapter but nevertheless desirable to further improve and perfect the Code; and

**WHEREAS**, The Town Council, is persuaded that it is necessary and desirable to adopt the several technical and substantive modifications not confined to any particular Title, Article or Chapter to further improve and perfect the Code,

**WHEREAS**, A local government must adopt and present documentation of a local ordinance that has established an advocacy advisory group to serve as a catalyst for active urban forest resource management within the community to qualify for state and federal forestry grants; and

**WHEREAS**, A Tree Advisory Board was recommended to be established by an Ordinance in the 2017 Highland Urban Forest Management Plan approved November 13, 2017 by Resolution 2017-37; and

**WHEREAS**, The maintenance and care of trees contributes significantly to the overall aesthetic value, safety and quality of life in the Town of Highland,

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY** the by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That the Highland Municipal Code is hereby amended by the addition of a new chapter to be styled as Chapter 8.25, which shall read as follows:

**Chapter 8.25  
TREE ADVISORY BOARD**

Sections:

- 8.25.010 Urban Forest Management Plan.
- 8.25.020 Establishment.
- 8.25.030 Composition.
- 8.25.040 Term.
- 8.25.050 Open Meetings and Quorum
- 8.25.060 Rules of Procedure.
- 8.25.070 Removal of Members.
- 8.25.080 Duties.

**8.25.010 Urban Forest Management Plan.** A community tree inventory completed in 2017 disclosed the Town of Highland managed 8,955 trees along its street parkways, parks, schools, and municipal campuses. Another 1,056 trees existed on the banks of its drainage waterways, while not managed by the Town, are still important to its overall tree canopy. It further found that there were over 4,200 open planting spaces on street parkways, and many more plantable spaces within school and park areas. The tree inventory culminated in the adoption of an *Urban Forest Management Plan*, (*Town Council Resolution No. 2017-37, adopted November 13, 2017*), which detailed how tree resources will be managed for the benefit of the Town of Highland over the next 32 years, effective March 1, 2018.

**8.25.020 Establishment.**

(A) There is established a Tree Advisory Board of the Town of Highland (hereinafter the "Board"). It's functions and duties are limited to those set forth in this Chapter, and as may be assigned to it and set forth in any other fully enacted Chapter of the Highland Municipal Code.

(B) Nothing in this Chapter shall be construed as vesting legislative discretion or power in the Board. The Board shall:

- (1) serve as the steward of Highland's Urban Forestry Management Plan;
- (2) serve as an advocacy and advisory group to become a catalyst for active urban forest resource management within the community.

(C) In carrying out its purposes, the Board will seek guidance from department heads, forestry consultants and contractors and use its own discretion and independent research to formulate recommendations to the Town Council for annual updates of the Urban Forestry Management Plan.

**8.25.030 Composition.**

(A) The Board will be composed of Highland residents who possess an interest in or knowledge of the Urban Forestry Plan, and can be relied upon to make informed recommendations and reports pertaining to policy and budget decisions affecting the Urban Forest.

(B) The Tree Advisory Board shall be composed of a five (5) members, appointed by the Town Council President and who shall be nominated by the Town Council. The members shall serve without pay and shall reside within the Town of Highland.

(C) The chairperson of the Board shall be selected by the Town Council President from the membership of the Board, serving at the Town Council President's pleasure for a term coextensive with the member's term on the Board, subject to Section 8.25.070.

**8.25.040 Term.**

(A) The members of the Tree Advisory Board shall serve for a term of three (3) years expiring on the First Monday in January of the third year after appointment, and until a successor is appointed, subject to the limitation in I.C. 36-1-8-10.

(B) However, in the year this amendment is adopted, two members of the initial board shall serve a term expiring on First Monday in January 2019; two members of the initial board shall serve a term expiring on first Monday in January 2020. One member of the initial board shall serve a term expiring on the first Monday in January 2021.

(C) All members are eligible for reappointment. In the event of a vacancy, the successor appointment shall be for the balance of the unexpired term.

**8.25.050 Open meetings and Quorum.**

(A) The Board is a public body and shall comply with the Indiana Open Meetings Act by providing public notice of its meetings consistent with the Open Meetings Act, and memorializing its meetings by properly composed memoranda or minutes, all pursuant to IC [5-14-1.5](#). Its records shall be considered public records, governed by IC [5-14-3](#) et seq.

(B) The parliamentary authority for the commission is the most recent edition of Robert's Rules of Order, newly revised. The commission may take no action on any matter unless a quorum of the Board is present. A quorum shall be three (3) members of the board. A majority vote shall be three (3) or more persons.

**8.25.060 Rules of Procedure.**

Subject to Section 8.25.050, within a reasonable time after members are appointed and upon call of the appointed chairperson, the Board shall meet and adopt rules of procedure to fulfill duties imposed upon it by this Chapter, including the fixing of meeting times and manner of selecting such other officers as it may deem necessary or desirable.

**8.25.070 Removal of Members.**

A member of the Board may be removed by the Town Council President without recourse as members serve at the pleasure of the appointing authority.

**8.25.080 Duties.**

(A) The Board shall consult with the Director of the Public Works Department, the Superintendent of the Parks and Recreation Department and/or their designees on any matter pertaining to the Highland Urban Forest Management Plan; Chapter 8.20 of the Municipal Code (*Structures, Maintenance of Trees and Other Plants in Parkways*) and the enforcement of these codes.

(B) The topics under which this consultation may be given may include, but are not limited to, any of the following:

- (1) Amendments to the Municipal Code dealing with forestry;
- (2) Policy and budget concerning selection, planting, maintenance and removal of trees and shrubs within the Town;
- (3) Establishment of educational and informational programs whereby the public may be notified of any matters pertaining to forestry;
- (4) Advising the Town Council regarding the control of tree and shrub diseases and insect problems on publicly maintained trees within the Town; and
- (5) Consultation on any topic governed pursuant to this Chapter and Chapter 8.20 of the Municipal Code.

**Section 2.** That this ordinance shall be effective from and after its passage and adoption, as evidenced by the signature of the Town Council President and attested thereto by the Clerk-Treasurer, all pursuant to IC 36-5-2-10 and IC 36-5-2-10.2.

Introduced and Filed on the 12<sup>th</sup> day of February 2018. Consideration on the same day or at same meeting of introduction was not undertaken pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 26<sup>th</sup> day of February 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/Mark A. Herak, President (IC 36-5-2-10)

ATTEST:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. **Special Enactment No. 2018-10:** An Enactment to Lawfully Approve Certain Wage and Salary Payments as well as Recovery and Restoration of Certain Accrued Paid Time Off for Police Officer John Swisher Pending the Review of His Catastrophic Injuries and Line of Duty Disability.

Councilor Kuiper introduced and moved the consideration of Special Enactment No. 2018-10 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Kuiper moved the passage and adoption of Special Enactment No. 2018-10 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

**Town of Highland**  
**ENACTMENT NO. 2018-10**

**AN ENACTMENT TO LAWFULLY APPROVE CERTAIN WAGE AND SALARY PAYMENTS AS WELL AS RECOVERY AND RESTORATION OF CERTAIN ACCRUED PAID TIME OFF FOR POLICE OFFICER JOHN SWISHER PENDING THE REVIEW OF HIS IMPAIRMENT, CATASTROPHIC INJURIES AND LINE OF DUTY DISABILITY.**

**WHEREAS**, The Town Council is the fiscal and legislative body of the Town of Highland, pursuant to IC 36-5 et sequitur;

**WHEREAS**, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

**WHEREAS**, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body; and

**WHEREAS**, IC 36-1-4, sections 14 and 15 provide in pertinent parts for the establishment of a system of employment for any class of employee and for fixing the level of compensation of its officers and employees; and

**WHEREAS**, IC 36-5, Chapters 3 and 4 provide additional authority and guidelines for fixing the level of compensation of officers and employees in towns; and

**WHEREAS**, Police Officer First Class John Swisher, was on duty, responding to a call for service on December 10, 2016 at 12:57 a.m. heading northbound on the 9100 Block of Kennedy Avenue, Highland, when a southbound car operated by a legally intoxicated driver, crashed into him, head-on at a high rate of speed; and

**WHEREAS**, Police Officer First Class John Swisher, sustained catastrophic injuries, enduring several surgeries and medical interventions to repair many broken bones, experiencing protracted, extensive treatments and physical therapy from the date of the incident through the end of January 2018; and,

**WHEREAS**, Police Officer First Class John Swisher, has not been able to perform or return to any work including his duties as a Highland Police Officer, since the line of duty accident and attendance injuries from December 10, 2016 through the present date;

**WHEREAS**, The Town Council has been advised that Police Officer First Class John Swisher has applied for a recommendation from the Local Police Pension Board and a determination from the State System Director regarding his catastrophic injuries sustained while on duty, his resulting permanent impairment, and his award of a line of duty disability pension, under IC 36-8-8 et seq.;

**WHEREAS**, The Town Council has been further advised that Police Officer First Class John Swisher had unused and accrued vacation, at the time of his accident as well as holiday pay and personal compensatory days conferred but unliquidated as of January 2017; and

**WHEREAS**, The Town Council now desires to take the proper steps to restore, recover, authorize and approve lawful payment of unused and accrued vacation possessed by Officer Swisher at the time of his accident as well as holiday pay and personal compensatory days conferred but unliquidated as of January 2017 and to clarify his status for the purposes of workers compensation, under the provisions of the Compensation and Benefits Ordinance of the Town and the most recently adopted and effective wage and salary ordinance,

**NOW, THEREFORE, BE IT HEREBY ENACTED** by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That the Town Council makes the following findings and determinations, pursuant to its authority under IC 36-1-4-16 to ratify the actions of officers *post hoc*, as well as the authority described in the preamble to this enactment:

(A) That the Highland Town Council finds and determines that Police Officer First Class John Swisher, was on duty, responding to a call for service on December 10, 2016 at 12:57 a.m. heading northbound on the 9100 Block of Kennedy Avenue, Highland, when a southbound car operated by a legally intoxicated driver, crashed into him, head-on at a high rate of speed;

(B) That the Highland Town Council further finds and determines that Police Officer First Class John Swisher, sustained catastrophic injuries, enduring several surgeries and medical interventions to repair many broken bones, experiencing protracted, extensive treatments and physical therapy from the date of the incident through the end of January 2018;

(C) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher, has not been able to perform or return to any work including his duties as a Highland Police Officer, since the line of duty accident and attendance injuries from December 10, 2016 through the present date;

(D) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher has applied for a recommendation from the Local Police Pension Board and a determination from the State System Director regarding his catastrophic injuries sustained while on duty, his resulting permanent impairment, and his award of a line of duty disability pension, under IC 36-8-8 generally and IC 36-8-8-13.3(f) in particular;

(E) That the Highland Town Council still further finds and determines that Police Officer First Class John Swisher had unused and accrued vacation, at the time of his accident as well as holiday pay and personal compensatory days conferred but unliquidated as of January 2017, and but for his injuries and worker compensation insured medical leave of over a year, under the terms of the Compensation and Benefits Ordinance would have been assured the full value of the unused and accrued vacation, holiday pay, and personal compensation days;

**Section 2.** That based upon the foregoing, the Town Council does hereby authorize and approve the following:

(A) That notwithstanding any provisions in Section 5.02 of the Compensation and Benefits Handbook to the contrary, with the objective being recovery and restoration of certain benefits that but for the catastrophic accident would have been likely liquidated, Patrol Officer First Class John Swisher shall be entitled to (1) payment for five (5) *unused vacation days accrued in 2015 for use in 2016*; and (2) payment for *twenty (20) vacation days accrued in 2016* but which his catastrophic on-duty injuries would have likely been fully liquidated in 2017 but were not;

(B) That notwithstanding any provisions in the Compensation and Benefits Ordinance to the contrary, pursuant to Section 5.05.04 of Compensation and Benefits Ordinance, Patrol Officer First Class John Swisher shall be entitled to payment for eleven (11) holidays granted for 2017;

(C) That notwithstanding any provisions in the Compensation and Benefits Ordinance to the contrary, the provisions of Section 5.03 regarding personal leave days, shall be effective for Patrol Officer John Swisher earning six (6) personal leave days in 2017 and earning six (6) personal leave days in 2018;

**Section 3.** That pursuant to its authority under IC 36-1-4-16 to ratify the actions of officers *post hoc*, the provisions of Sections 6.02.01 and 6.02.02 regarding workers compensation in the Compensation and Benefits Ordinance, all biweekly wages paid to Patrol Officer John Swisher in the pay period beginning January 28 and continuing thereafter authorized under Section 6.02.02 of the Compensation and Benefits Ordinance are hereby approved, authorized and ratified; further, notwithstanding any release from medical or therapeutic services, Patrol Officer Swisher shall be deemed to be in workers compensation status for a period not to exceed the time period of the extension set forth in Section 6.02.02 of the Compensation and Benefits Ordinance, unless a favorable determination is made regarding Officer Swisher's line of duty disability pursuant to IC 36-8-8-13.3(f);

**Section 4.** That the adoption of this enactment shall in no way be construed as a precedent for the subject department or any other department of the municipality, nor shall it be construed as creating an entitlement for any other workers in any other department, but rather the provisions in this enactment are specific, unique and particularly conferred in order to restore and recover certain benefits for Officer Swisher who experienced a "*catastrophic physical personal injury*" while in the line of duty;

**Section 5.** That authority under this enactment shall be seen as complimentary to and not in derogation of the authority of the Clerk-Treasurer under IC 36-5-6-6, and that the payments authorized under this enactment, are hereby deemed to be a type of expense identified under IC36-5-4-12(b)(10) & (13).

Introduced and Filed on the 26<sup>th</sup> day of February 2018. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and a vote of 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED and ADOPTED** this 26<sup>th</sup> day of February 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/ Mark A. Herak, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

3. **Resolution No. 2018-11:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances from and Among Major Budget Classifications in the Information and Communication Technology Services Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Wagner moved the passage and adoption of Resolution No. 2018-11. Councilor Zemen seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2018-11

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO IC 6-1.1-18-6.

**WHEREAS**, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Information and Communication Technology Services Fund**;

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That is has been shown that certain existing unobligated appropriations of the **Information and Communication Technology Fund** which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

INFORMATION & COMMUNICATION TECHNOLOGY FUND

Reduce Accounts:	030-0000-39001 Depreciation	\$ 6,000.00
	030-0000-39007 Misc. Service	\$ 1,800.00
	<i>Total 300 Series Reductions</i>	\$ 7,800.00
Increase Account:	030-0000-43011 Computers/Server	\$ 7,800.00
	<i>Total 400 Series Increases</i>	\$ 7,800.00
	<b>Total of All Fund Decreases:</b>	<b>\$ 7,800.00</b>
	<b>Total of All Fund Increases:</b>	<b>\$ 7,800.00</b>

**DULY RESOLVED and ADOPTED** this 26<sup>th</sup> Day of February 2018 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

4. **Consideration of the Compliance with the Statement of Benefits as filed and represented by People's Bank S.B. 3915, 3919 & 3927 Ridge Road, Highland.** *At its meeting of September 14, 2015, the Highland Town Council passed Resolution No. 2015-37 approving this application and its terms for **property tax abatement** upon the increase in assessed value of \$667,800 as well as a new job and retention of five existing jobs all in consequence of construction of a new building, a People's Bank SB Branch at 3915, 3919 and 3927 Ridge Road, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. The Town Council conducted its first review at its meeting of November 13, 2017. The Town Council found the applicant in compliance at that meeting. This is **the second review** for compliance by the petitioner of its terms in the application.*

The Redevelopment Director made a brief report and recommended that the Town Council find People's Bank in compliance.

Councilor Vassar, seconded by Councilor Wagner moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Peoples' Bank** was found in compliance with the terms of its abatement and its status was continued.

5. **Consideration of the Compliance with the Statement of Benefits as filed and represented by High RE 3940, LLC d.b.a., Culver's 3950 Ridge Road, Highland.** *At its meeting of January 30, 2012, the Highland Town Council approved this application for **property tax abatement** upon the increase in assessed value in consequence of construction of a new building a Culver's Restaurant 3940 and 3950 Ridge Road, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the fourth** review of compliance for this property. The Town Council conducted its first review at its meeting of March 9, 2015 its second at its meeting of February 08, 2016 and its third review at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Culver's in compliance.

Councilor Kuiper, seconded by Councilor Wagner moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Culver's** was found in compliance with the terms of its abatement and its status was continued.

6. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Baldi-Hoobyar Equities Indiana LLC d.b.a., Highland Volkswagen, 9601 Indianapolis Boulevard, Highland.** *At its meeting of October 10, 2012 and confirmed at its meeting of December 10, 2012, the Highland Town Council approved this application for **property tax abatement** upon the increase in assessed value in consequence of construction of a new building a Volkswagen Retail Dealership, 9601,9553 and 9545 Indianapolis Boulevard, Highland, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the fourth** review of compliance for this property. The Town Council conducted its first review at its meeting of March 9, 2015, its second at its meeting of February 08, 2016 and its third at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Highland Volkswagen in compliance.

Councilor Vassar, seconded by Councilor Wagner moved to accept the recommendation, find the party in compliance and allow the abatement status to

continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Highland Volkswagen** was found in compliance with the terms of its abatement and its status was continued.

7. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Reliable Parts (formerly Bell Parts Supply, Inc.), 2609 45<sup>th</sup> Avenue, Highland.** *At its meeting of April 28, 2008, the Highland Town Council approved Bell Parts Supply's application for **property tax abatement** upon the increase in assessed value in consequence of construction of a new building addition and façade improvements at 2609 Forty Fifth Street, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the eighth** review of compliance for this property. The Town Council conducted its first review at its meeting of February 28, 2011, its second at its meeting of February 27, 2012, its third on February 25, 2013, its fourth on February 10, 2014 its fifth on April 13, 2015, its sixth on February 8, 2016 and its seventh at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Reliable Parts in compliance.

Councilor Wagner, seconded by Councilor Vassar moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Reliable Parts** was found in compliance with the terms of its abatement and its status was continued.

8. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Indiana GROCERY GROUP (formerly known as SVT, LLC.), 2244-45<sup>th</sup> Avenue, Highland.** *At its meeting of March 26, 2012, the Highland Town Council approved this application for **property tax abatement** upon the increase in assessed value in consequence of construction of a new building SVT, LLC Headquarters, 2244 45<sup>th</sup> Avenue, Highland, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the Fourth** review of compliance for this property. The Town Council conducted its first review at its meeting of April 13, 2015, its second at its meeting of February 08, 2016 and its Third review at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Indiana Grocery Group in compliance.

Councilor Wagner, seconded by Councilor Kuiper moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Indiana Grocery Group** was found in compliance with the terms of its abatement and its status was continued.

9. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Druktenis Realty, LP dba CIRCLE GMC/BUICK, 2440-45<sup>th</sup> Avenue, Highland.** *At its meeting of July 19, 2010, the Highland Town Council approved this application for **property tax abatement** upon the increase in assessed value in consequence of conversion of existing building Circle GMC/Buick, 2404 45<sup>th</sup> Avenue, Highland, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the fourth** review of compliance for this property. The Town Council conducted its first review at its meeting of April 13, 2015, its second at its meeting of February 08, 2016 and its Third at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Circle GMC/Buick in compliance.

Councilor Wagner, seconded by Councilor Kuiper moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Circle GMC/Buick** was found in compliance with the terms of its abatement and its status was continued.

10. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Demand Real Results, LLC, dba SAFETY TRAINING SERVICES, INC., 8516 Henry Street, Highland.** *At its meeting of September 8, 2014, the Highland Town Council approved this application for **property tax abatement** upon the increase in assessed value in consequence of conversion of existing vacant building located at 8516 Henry Street, Highland, for a period of time **not to exceed ten (10) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This represents **the Third** review of compliance for this property. The Town Council conducted its first review at its meeting of February 8, 2016 and its second at its meeting of February 27, 2017. The Town Council found the applicant in compliance at each meeting.*

The Redevelopment Director made a brief report and recommended that the Town Council find Safety Training Services in compliance.

Councilor Kuiper, seconded by Councilor Vassar moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Safety Training Services** was found in compliance with the terms of its abatement and its status was continued.

11. **Consideration of the Compliance with the Statement of Benefits as filed and represented by Nathan Damasius d.b.a. VYTO's Pharmacy 8845 Kennedy Avenue, Highland.** *At its meeting of March 28, 2016, the Highland Town Council passed Resolution No. 2016-14 approving this application and its terms for **property tax abatement** upon the increase in assessed value of \$1,070,900, as well as four new jobs and retention of six existing jobs all in consequence of construction of a new building, a Corporate HQ for VYTO's, for Medical Specialty and pharmacy on Kennedy Avenue for a period of time **not to exceed five (5) calendar years**, according to the schedule in IC 6-1.1-12.1-4(d)(10), subject to continuing compliance with the statement of benefits, IC 6-1.1-12.1 et seq., and terms of the approving resolution. This is **the first review** for compliance by the petitioner of its terms in the application.*

The Redevelopment Director made a brief report and recommended that the Town Council find Vyto's Pharmacy in compliance.

Councilor Kuiper, seconded by Councilor Zemen moved to accept the recommendation, find the party in compliance and allow the abatement status to continue. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. **Vyto's Pharmacy** was found in compliance with the terms of its abatement and its status was continued.

#### **Comments from the Town Council:**

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison*

Councilor Zemen acknowledged the Redevelopment Director who offered a brief update on redevelopment matters, reporting on the effort to obtain a grant to support a mural program with the Highland South Shore Series Commemorative Poster serving as a centerpiece.

Councilor Zemen acknowledged the Information Technology Consultant (Contract) who reported that a new server to support network and financial accounting software in the wide area network was ordered.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who offered a brief survey of programs in the Parks and Recreation Department. He also reported on the hire of the successor Park Director, Trevor Kinsley.

Councilor Vassar also offered condolences to Terry Krooswyk, a member of the Town Board of Metropolitan Police Commissioners, on the recent loss of his brother.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison* • *Redevelopment Commission Liaison.*

Councilor Wagner acknowledged the Building Commissioner who offered a report on matters pending before the Advisory Board of Zoning Appeals.

- **Councilor Konnie Kuiper:** • *Town Board of Metropolitan Police Commissioners, Liaison.* • *Fire Department, Liaison* • *Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Police Chief who thanked the Town Council for its favorable action on the Enactment supporting Officer John Swisher.

Councilor Kuiper acknowledged the Fire Chief who reported briefly on the recent mobilization of public works and other personnel pursuant to the disaster response plan and its well-executed closing of the Kennedy Avenue bridge, owing to the heavy rains and the flood stage level of the Little Calumet River. It was noted that there were no undue flooding mishaps.

- **Councilor President Mark Herak:** *Town Executive* • *Chair of the Board of Police Pension Trustees* • *Budget and Finance Chair* • *Liaison to the Board of Sanitary Commissioners* • *Liaison to the Community Events Commission* • *Liaison to the Board of Waterworks Directors.*

The Town Council President acknowledged the Clerk-Treasurer who reported that the Annual Financial Report (AFR) was reviewed and filed electronically pursuant to legal requirements. He also noted that the Other Post-Employment Benefits Report (OPEB) was being finalized and would be filed on March 1.

The Town Council President commended the employees of Public Works for its excellent work during the recent high water concerns during the recent heavy rains.

#### **Comments from Visitors or Residents:**

1. Larry Kondrat, 8115 4th Place, Highland, presented his concern about garbage strewn about 45<sup>th</sup> Avenue associated with an apartment complex on the 9600 block of Farmer Drive, Highland. With leave from the Town Council, the Building Commissioner reported that on the code enforcement action rendered and that the owner/property management were already working to obtain a larger capacity dumpster.

**Payment of Accounts Payable Vouchers.** There being no further comments from visitors or residents, Councilor Wagner moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **February 13, 2018 through February 26, 2018** and the **payroll dockets for February 2, February 16 and February 28, 2018.** Councilor Vassar seconded. Upon a roll call vote, there were five

affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Vendors Accounts Payable Docket:**

**General Fund, \$263,946.42; Motor Vehicle Highway and Street (MVH) Fund, \$64,144.82; Local Road and Street Fund, \$17,308.00; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,757.62; Flexible Spending Account (FSA) Agency Fund, \$949.22; Insurance Premium Agency Fund, \$535,256.50; Information and Communications Technology Fund, \$5,928.32; Police Pension Fund (1925 Law), \$67,842.55; Traffic Violations and Law Enforcement Agency Fund, \$827.00; Gaming Revenue Sharing Fund, \$602.44; Total: \$958,562.89.**

**Payroll Docket for payday of February 2, 2018:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$13,776.50; Building and Inspection Department, \$8,190.31; Metropolitan Police Department, \$110,887.18; Fire Department, \$3,610.55; Public Works Department (Agency), \$75,388.59 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$211,853.13.**

**Payroll Docket for payday of February 16, 2018:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$13,076.64; Building and Inspection Department, \$8,600.92; Metropolitan Police Department, \$117,489.01; Fire Department, \$3,890.47; Public Works Department (Agency), \$84,909.74 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$227,966.78.**

**Payroll Docket for payday of February 28, 2018:**

**Council, Boards and Commissions, \$7,952.00; Office of Clerk-Treasurer, \$0.00; Building and Inspection Department, \$0.00; Metropolitan Police Department, \$0.00; Fire Department, \$0.00; Public Works Department (Agency), \$0.00 and 1925 Police Pension Plan Pension Fund, \$67,734.90; Total Payroll: \$75,686.90.**

**Adjournment of Plenary Meeting.** Councilor Vassar moved that the plenary meeting be adjourned. Councilor Wagner seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, February 26, 2018 was adjourned at 7:39 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer